

# TIP SHEET

## Unattributing a Patient

### Definitions

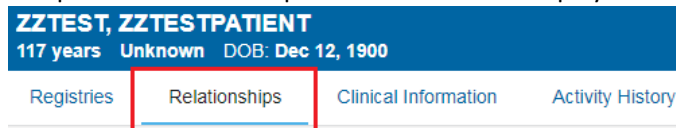
**Attribution:** Relationship between a care provider and a person where the care provider assumes responsibility for the care of the person.

**Attribution vs. Registry:** Attribution to a provider does not mean that a person is on a registry. Attribution and registry qualifications are independent of each other.

### Steps

1. Navigate to the Patient you would like to unattribute
2. Select "Relationships"

The patient's relationships & attributions are displayed.



3. Click "Unattribute" next to the appropriate Provider.



4. Select a reason for the attribution you want to exclude
5. Enter a comment explaining the attribution removal

Provider Relationships

You are removing attribution for

\* Select a reason for the attribution exclusion

Select a reason

Enter comment

255 remaining

Save Cancel

### Takeaways

The message, **The system is processing your Remove Attribution action**, is displayed at the top of the Provider Relationships view and an hourglass icon ( ⌚ ) is displayed next to the provider's name. (Once the system finishes processing your request, the hourglass icon no longer is displayed.)

The message, **Attribution manually changed**, the exclusion reason, the exclusion comment, and a Reset link are also displayed.

An Attribute button replaces the Unattribute button.

